



## Memorandum

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**To: Provost and Chief Academic Officers**  
**From: Paula Compton, Associate Vice Chancellor**  
**Date: September 16, 2019**  
**Subject: Nomination for Additional TAG and OTM Faculty Panel Members**

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As we enter into the 2019-2020 OTM and TAG review season we have updated each of our panels based on resignations and retirements. To ensure a consistent number of faculty members participate on each of the panels we have identified needs by panel, included on the third page.

In order to ensure appropriate representation of institutions we will be accepting nominations from you for your faculty to serve on these panels. There are 10 TAG disciplines and 2 OTM areas that need additional faculty members.

Once all recommendation are received we will determine which recommendations/institutions will be best to complete each panel. If your nomination is accepted we will follow up with you individually.

As a member of a TAG or OTM faculty review panel, they will help to build a seamless transfer system in Ohio, and their duties will include:

- Performing an integral role in the implementation of Ohio's Credit Transfer initiative of establishing a TAG or OTM course equivalency.
- Working with fellow faculty members across the state.
- Working with a panel lead for their faculty review panel in their discipline or area.
- Completing review of TAG or OTM course submissions.
- Sharing any concerns that may have with the TAG or OTM submission/review process.
- Reviewing submissions through Course Equivalency Management System (CEMS)

## HOW TO NOMINATE YOUR FACULTY

We have designed a survey that you will be able to enter your nominations in for the TAG disciplines and the OTM area, as well as to find out which school type (2-or-4-year institution) and/or specific expertise each panel nominee has. You may also use the list of panel needs included, below, and copy of the survey (PDF) as guides before asking for nominations by college/department chairs. Please visit the following survey website to complete your nominations on or before **Wednesday, October 9, 2019**:

<https://www.surveymonkey.com/r/98JYX9V>

We sincerely appreciate your continued help and support as we work together to better serve the students of Ohio. Should you have any questions, you may contact Jessi Spencer at 614-728-4706 or [jspencer@highered.ohio.gov](mailto:jspencer@highered.ohio.gov).

Attachment 1